

FIRE CAPTAIN

DEFINITION:

Under direction, to perform supervisory and technical work in fire fighting, emergency rescue, fire inspection and fire training activities; and to do related work as assigned.

EXAMPLES OF DUTIES:

Plan and execute work assignments of fire suppression and rescue personnel in an assigned company.

Respond to fire alarms as commanding officer, and as such is responsible for the supervision, performance and safety of assigned fire fighting personnel.

Direct fire fighting, rescue and emergency medical operations until relieved by a superior officer.

Operate radio-telephone equipment.

Supervise and participate in salvage and overhaul operations.

Direct the cleaning of quarters, equipment and apparatus at fire station.

Inspect personnel and maintain discipline.

Instruct and drill fire departmental personnel in fire fighting methods, techniques, and related subjects.

Supervise and participate in the inspection of buildings and installations for fire hazards and fire safety systems as required by State Laws and District Ordinances.

Assume administrative responsibilities involving the department's budgeting, purchasing, equipment maintenance and personnel and training functions.

Prepare reports and maintain records.

May be required to respond to fire calls during non-duty hours.

May be assigned a variety of special assignments involving fire prevention, department communications and other staff assignments.

Supervise, train and evaluate subordinates.

Serve as Duty Chief as assigned.

AMERICAN CANYON FIRE PROTECTION DISTRICT

JOB DESCRIPTION

200.04
June 2009

QUALIFICATIONS:

Knowledge of:

Principles, practices and procedures of modern fire fighting and protection of lives and property.

Rules, regulations and operational procedures of the Fire Department.

Operation and maintenance of the type of apparatus and equipment used in modern fire fighting activities.

Principles of supervision, training and performance evaluation.

Mechanical, chemical and related characteristics of a wide variety of flammable and explosive materials and objectives.

Local geography including the location of mains and hydrants and the major fire hazards of the District.

Ability to:

Communicate clearly and concisely, orally and in writing.

Conduct through fact finding inspection and investigation.

Operate apparatus and equipment used in modern fire fighting activities.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Supervise, train and evaluate assigned staff.

EXPERIENCE AND EDUCATION:

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience;

A minimum of three years of service with the District and 2) has completed the Districts Captain career development program and/or has a CSFM Fire Officer Certificate.

Step 1 Requirements

Individuals must have successfully completed CSFM Level 1 Officer Certification Classes or the District Company Officer Career Development Program in order to participate in the examination for Captain.

Individuals must successfully complete any of the additional CSFM Fire Officer Courses as part of his/her successful completion of probation.

Step 2 Requirements

Individuals who wish to advance to 4th Step Captain must have completed their Captain's probation and become certified as a CSFM Fire Officer and in addition have successfully completed one CSFM Chief Officer Class.

Individuals promoting to Captain will receive the educational incentive for Fire Officer only while at 1st – 3rd Step Captain.

Necessary Special Requirements:

Possession of an appropriate California driver's license.

Must have and maintain a State of California EMT-1A or FS Certification.

Must become a certified Defibrillator operator and maintain this certification.

State Officer Certification needed before advancement to 4th step Captain's range.

ADA Special Requirements:

Essential Duties require the following physical abilities and work environment:

Ability to sit, stand, walk, run, kneel, crouch, squat, stoop, reach, crawl, twist, climb, drive, and lift 150 lbs; exposure to cold, heat, extreme noise, outdoors, confining work space, electrical hazards, vibration, chemicals and dust, toxic waste, mechanical hazards, explosive materials; availability for shift work, on-call and stand-by call.

DESIRABLE EDUCATION:

Associate of Arts or Associate of Science Degree.

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APPOINTMENT:

The Captain will serve a 1 year probationary period.